



ঢাকা ওয়াসা বোর্ড

ওয়াসা ভবন

৯৮, কাজী নজরুল ইসলাম এভিনিউ

কাওরান বাজার, ঢাকা-১২১৫

[www.dwasa.org.bd](http://www.dwasa.org.bd)



শেখ হাসিনার মূলনীতি  
গ্রাম শহরের উন্নতি

Memo:- 46.113.218.00.00.134.2022-1031,

Date: 12.01.2022

## VACANCY ANNOUNCEMENT

**Position: Deputy Managing Director, Finance**

### **1. Position Description:**

The Deputy Managing Director, Finance (DMD, Fin) is a key position directly responsible to the Managing Director. He/she will be overall in charge of assisting the Managing Director in matters of Accounts and Finance of Dhaka WASA. He/she will lead, direct and manage all accounting and financial matters to ensure transparency and achieve financial objectives of the organization. He/she will also undertake any other responsibilities as assigned by the Board and the Managing Director.

### **2. Salary, Benefits and Term of Appointment:**

The appointment will be made subject to satisfactory application and interview for a term of 3 years and will be eligible for extension for further terms at the sole discretion of the Board. Consolidated salary will be Taka 2,50,000 per month plus transport with driver and fringe benefits (Income Tax will be deducted as per rule of NBR). Dhaka WASA Board may consider re-fixation of salary, if necessary in future, in consideration of market situation and price escalation.

### **3. Job Description/Responsibilities:**

- Manage and develop the finance team of Dhaka WASA and to lead the team to achieve financial objectives of the organization through computerization, management change and applying management accounting technique;
- Prepare business plans and implement them with continuous improvements and changes, where required;
- Prepare annual budgets and hold full budgetary and profit and loss responsibility to achieve the planned financial goals providing feedback to the Managing Director;
- Implement robust cash/working capital controls and monthly profit and loss reporting and forecasting;
- Implement robust cash collection processes;
- Direct and oversee all aspects of finance and accounting functions in line with the strategic goals of the organization and Key Performance Indicators (KPI) targets;
- Ensure the integrity of balance sheet and identification of risks and opportunities, accurate fund flow to be ensured and movements and variances understood;
- Cooperate with audit team and dealing audit matters in a routine manner to improve the system;
- Liaise effectively with other departments to ensure that future requirements are identified and planned accordingly in time and within budget;
- Lead and develop a management succession plan for the finance group ensuring all regulatory compliance relating to Company Act, Customs Act and Income Tax/VAT etc;
- Perform any other duties as assigned by the Board and the Managing Director.

### **4. Personal Qualifications:**

- The candidate shall be a Bangladeshi citizen. Age shall be minimum 55 (fifty five) years on the last date of submission of application;
- Shall have Master's Degree in any of Accounting, Finance and Economics with minimum 25 years of experience in Public/Private Utility Finance or in public service organizations, out of which at least 12 years as CFO or in a senior relevant position. Preference will be given to working experience in commercial corporate culture and task oriented environment. Special preference will

*(Signature)*

be given to candidates having Chartered Accountancy or Cost and Management Accountancy Status;

- Must possess excellent managerial skills and leadership qualities with strong personality and proven ability to work under stretching situations and emergencies;
- Proficiency in communication skill and working experience in automated environment using digital platform including report writing, programming and use of customized software etc. will be given importance for being shortlisted and final selection.
- Past record of honesty and integrity, dynamism and success story will play an important role in final selection of the candidate.

Candidates serving in government, semi-government or autonomous bodies of Bangladesh must apply through proper channel. Anyone having been convicted in a criminal case or dismissed from government or semi-government organization will be ineligible for applying. Submission of false and misleading documents or statements will render the application invalid.

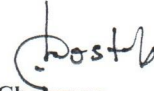
#### 5. Submission of Application:

Application to be submitted online using the following link by .....~~01/2022~~ 06/02/2022

A detailed curriculum vitae (CV) narrating qualification and experience of the candidate with a recent digital photo image at the top right corner of 1st page of the CV shall be submitted with the application. Soft copy of academic and experience certificates, proof of communication skill and computer literacy including software use also need to be attached with the application. Original certificates must be presented at the time of interview. For confirmation of age of the candidate soft copy of SSC certificate or national ID or similar shall be submitted.

This is an equal opportunity position. Any kind of lobbying/persuasion will lead to rejection of the application.

Dhaka WASA Board reserves the right to accept or reject any or all applications in its sole discretion without showing any reason thereof.



Chairman  
Dhaka WASA Board.